



Granite Town Media

Advisory Committee

Meeting Minutes

8 November 2012

Present: Tim Finan, Andrew Jeffery, Joe Kasper, Mike McInerney, Tom Schmidt

Absent: Rosie Deloge, Len Mannino,

Guests:

Call to Order:

Meeting called to order 6.05 PM

Minutes approved.

GTM covered girls soccer away game. So far this school year GTM has covered 33 games.

Mike continues to update various town forms for posting on the web site.

Third PEG channel has not yet been activated. Mike reviewed program upload capabilities with Comcast's Brian Christenson to determine if there are any other changes that should be made at this time. Town hall has ability to uplink a single channel (gov) and high school is able to upload three channels (pub, edu, gov). High school uplinks are configured as default. That is the normal source of PEG programming. When live meetings are covered in town hall turning on that uplink overrides feed from high school allowing programs to be sourced from both locations. Long term plan is to move most of the equipment to town Hall to minimize need for constant travel to high school. In the short term Mike decided to leave equipment configured the way it is pending changes to town hall once Ambulance Service moves out.

Mike is continuing to investigate ways to improve meeting audio quality.

GTM is covering town budget committee meetings. School budget committee has not yet started regular meeting schedule.

Reviewed proposed 2013 GTM budget. 2013 capital improvements budgeted at \$7,500. Planned 2013 GTM budget \$97,000 including capital expenditures.

Mike needs to obtain text fonts in order to modify GTM logo.

No update on suitability of using wireless for live coverage of soccer and athletic field events.

Joe submitted committee's recommendation that Dave Alcox join as a community member to Board of Selectmen.

Discussed moving meeting to 4th Thursday of the month. Those present supported change. Joe will follow up with Dave and Rosie.

Discussed naming convention for town documents and revision control. Tentatively adopted file name GTM-0001 for by laws. Mike will follow up with file naming standard.

Completed revision of by laws. Next step is submission to Board of Selectmen for approval.

Upcoming Meeting:

6 December 2012 Library AV room

Adjourn:

Meeting adjourned 8:00 PM

Respectfully submitted: Tom Schmidt